



**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL  
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

**Llwydcoed Crematorium**

Minutes of the virtual meeting of the Llwydcoed Crematorium meeting held on Tuesday, 8 December 2020 at 2.00 pm.

**County Borough Councillors - Llwydcoed Crematorium Members in attendance:-**

Councillor H Boggis (Chair)

**Merthyr Tydfil County Borough Councillors**

Councillor M Colbran Councillor D Chaplin,  
Councillor J Thomas

**Rhondda Cynon Taf County Borough Councillors**

Councillor A Fox Councillor G Jones  
Councillor A Crimmings

**Officers in attendance**

Ms J Lewis, Bereavement Services Manager  
Mr S Preddy, Group Accountant  
Mr C Pritchard, Assistant Cemetery Manager/Crematorium Supervisor  
Ms L Coughlan, Solicitor

**28 APOLOGIES FOR ABSENCE**

Apologies for absences were received from County Borough Councillors D. Isaac (Merthyr County Borough Council) and K. Morgan (Rhondda Cynon Taf County Borough Council).

**29 DECLARATION OF INTEREST**

There were no declarations of interests in matters pertaining to the agenda.

**30 MINUTES**

**RESOLVED** to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 13<sup>th</sup> July 2020.

**31 REPORT OF THE BEREAVEMENT SERVICES MANAGER**

#### 4.1 Christmas Carol Service

The Bereavement Services Manager informed Members that regrettably due to the Pandemic and current restrictions it is not possible to hold the annual Christmas Service at the Crematorium this year. However, a local branch of Dignity Funerals approached the Crematorium to ask they could jointly hold a virtual Christmas Concert at the Crematorium on Saturday 12<sup>th</sup> December 2020 at 12 noon, to which the Committee had agreed.

Following discussions, Members **RESOLVED** –

- (1) To note the information
- (2) That the annual Christmas Carol Service not be held this year

#### 4.2 Statistics and Performance

In her report, the Bereavement Services Manager provided Members with Statistics and Performance figures relating to the operation of the Crematorium since the last meeting.

In relation to a query raised regarding the wellbeing of staff who work at the Crematorium, the Bereavement Services Manager reported that there are measures in place to support staff during this unprecedented time.

The Committee wished to pass on their thanks to staff at the Crematorium for their hard work and commitment during this period, which has been greatly appreciated.

Following consideration thereof, it was **RESOLVED** to note the information, subject to the figure for the number of cremations for Adults to Year to 31 March 2021 being amended to 1009.

### **32 BUDGET MONITORING REPORT FOR 2020/2021**

The Group Accountant provided an update in respect of the 2020/21 Budget Monitoring report, which provided a comparison of actual and projected expenditure against the approved budget for the first seven months of the 2020/21 financial year. An explanation was provided in respect of the main expenditure variance.

It was reported that the Wales Audit Office (WAO) had completed the audit process where no concerns were raised, and therefore, was considered as completed.

Following consideration of the report, it was **RESOLVED** to note and approve the 2020/21 Budget Monitoring update.

**This meeting closed at 2.17 pm**

**H. Boggis  
Chairman.**